

Ivy Hill Therapeutic Equestrian Center

Mailing/ Program Location: 1811 Mill Road, Perkasie, PA 18944
Phone: 215-822-2515

ABR- Registration Form

Name: _____ Date of Birth: _____
Complete Address: _____
Phone number: home: _____ cell: _____
Email Address: _____
If student, School or Institute currently attending: _____

If under age of 18:

Parents/Guardians: _____
Address: _____
Phone Number: _____ Relationship: _____
_____ Relationship: _____

In Case of Emergency Please Contact:

1- Name: _____ Relationship: _____
Contact Numbers: _____
2- Name: _____ Relationship: _____
Contact Numbers: _____

Physician Name and Office: _____

Phone: _____ **Hospital:** _____

Allergies or Medical Conditions you feel we should be aware of:

Waiver and Conditions for Non-Therapeutic Riding Lessons and Equestrian Activities at Ivy Hill

Conditions

1. This program is designed to offer riding lessons and related equestrian activities at a beginner to intermediate level to individuals not eligible to participate in Ivy Hill's therapeutic services.
 2. Individuals participating in this program must be affiliated with Ivy Hill as a volunteer in good standing, staff, or Board member, or family member of an individual affiliated with Ivy Hill.
 3. As part of our mission of integration, it is at the discretion of the instructor to combine therapeutic and non-therapeutic riders in group lessons or equestrian team activities such as drill team or vaulting.
 4. It must be understood that therapeutic services are the priority at Ivy Hill. We reserve the right to reschedule, cancel or discontinue any lessons for our non-therapeutic riders for any of the following reasons: conflicts in horse availability, ring usage, or instructor availability.
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Payment

- ❖ Payment must be received in advance or at the time of service for evaluations
 - Other special arrangements may upon request with approval
 - ❖ Non-payment for sessions will result in loss of appointment slot.
 - ❖ Repeated account delinquency will jeopardize your appointment slot.
 - ❖ Paid invoices can be generated available upon request.
 - ❖ Payments can be made by check or credit card (Visa, Master Card, Discover, or American express)
 - ❖ Fees are as follows: Hour Lesson \$45.00
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Attendance and Cancellation Policy

- ❖ **NON-EMERGENCY CANCELLATION**---We are requiring 24 hours notice when a session has to be cancelled. We ask for advanced notice in order to contact all staff, volunteers and therapists scheduled for your session. Please be courteous about cancelling sessions as your instructors and volunteer's time is valuable. Cancellations received less than 24 hours prior to session time (otherwise known as not a proper cancelation) will be charged for the session.
- ❖ **NO SHOW**---A no show is: not showing up for lesson or calling after lessons to explain why you missed the session. **You will be charged the full amount for the session.**
- ❖ **LATE ARRIVALS**---If you are running we will hold the lesson for 15 minutes. After 15 minutes to the start time of the lesson staff is not obligated to hold the lesson. The rider will be changed for the lesson if they show up late. If you know you will be late please call the barn or let staff know so we can plan and use time accordingly.
- ❖ **EMERGENCY CANCELLATIONS**---We recognize that emergencies do happen. Cancellation fee exceptions will be made due to an emergency. Please discuss with your instructor. (Emergency would be hospitalization, death in family, or other special circumstances that have been discussed with the program manager. Emergency does not include common cold, illness).
- ❖ **ALL OTHER CANCELLATIONS**---When canceling a session for vacation or other reasons, please give ample notice (minimum of one week) to your instructor. No make up sessions will be held for canceled lessons.
- ❖ **GENERAL**---Excessive or repetitive cancellations will jeopardize your appointment slot. Ivy Hill's program has seen tremendous growth over the past few years and time slots are at a premium. If you have an extended sickness or surgery, your timeslot will be held during your absence. A doctor's note may be required to return to your sessions. This is for your safety only.

Ivy Hill may close or cancel sessions due to inclement weather or uncomfortable temperatures. Ivy Hill will notify you with as much advance notice as possible. General temperature guidelines for canceling sessions are:

--- Heat/humidity, over 95 degrees

--- Cold/wind-chill below 20 degrees.

Please sign here that you have read and will comply with these policies:

Client (Parent or guardian of client) signature

Date

Liability Release Form

_____ (participant's name) would like to participate in the Therapeutic Horseback Riding programs offered by Ivy Hill Equestrian of Ivy Hill Foundation, Inc. By signing this form, I acknowledge the potential risks of injury or death from interacting with and riding horses. I hereby, intending to be legally bound, for myself, my heirs, executor or administrators, waive and release all claims for damages I may have against Ivy Hill Foundation, Inc., its Board of Trustees, Instructors, Therapists, Aides, Volunteers and/or Employees, and associates for any and all injuries, and/or losses I/my son/daughter/ward may sustain while participating at Ivy Hill.

Print name of Participant _____

Signature of Participant: _____

Is participant under 18 years of age? _____

If yes, Print name of Parent/Guardian: _____

Signature of Parent/Guardian if under 18: _____ Date: _____

Photo and Media Release

I hereby

consent

do not consent

to and authorize the use and reproduction by Ivy Hill Foundation, Inc. and Ivy Hill Equestrian of any and all photographs and any other audiovisual and printed materials of me (or my son/daughter/ward if participant is under 18 years of age) for the promotional and educational activities or other uses for the benefit of the programs at Ivy Hill.

Print name of Participant _____

Signature of Participant: _____

Is participant under 18 years of age? _____

If yes, Print name of Parent/Guardian: _____

Signature of Parent/Guardian if under 18: _____ Date: _____

Release and Hold Harmless Agreement

"You assume the risk of equine activities pursuant to Pennsylvania Law."

The program at **IVY HILL FOUNDATION**, provides therapeutic riding and hippotherapy for disabled children and adults. Volunteers and horses are carefully selected and trained and safety equipment is required for all clients/riders since horseback is a risk exercise. No client/rider will be accepted for riding services and no volunteer accepted for service until this form has been **READ, UNDERSTOOD, COMPLETED AND SIGNED** by the parent(s) or guardian(s) of a minor, or if the student or volunteer is of legal age and sound mind, by the client/rider or volunteer.

Although participation in the program is under strict supervision and every effort is made to avoid injury or accident, the undersigned acknowledges the inherent risks involved in riding and working around horses. This includes bodily injury from horseback riding or being in close proximity to horses. Among other risks, both horse and rider can be injured in normal use or in competition and schooling.

I acknowledge the risks and potential for injury that may occur with the activities of horseback riding and working around horses, and I have discussed these risks with my child/and his/her/my physician. However, I feel that the possible benefits to myself/son/daughter/ward are greater than the risk assumed. Therefore agree to be legally bound for myself (or for my son/daughter/ward) heirs, executors or administrators and do hereby agree to release, hold harmless and indemnify **IVY HILL FOUNDATION**, its Board of Directors, Instructors, Therapists, Aids, Volunteers, its Employees, Supervisors and Associates harmless of any claim for loss, injury or damages of every kind and nature whatsoever while at the **IVY HILL FOUNDATION**, facility located at 1 Highpoint Rd, Perkasio PA 18944 or while off the property in conjunction with a **IVY HILL FOUNDATION** event or show.

Date _____ Participants Name (Print) _____

Participant or Parent/Guardian Signature _____

Print Parent/Guardian Name (If Applicable) _____

Relationship to Participant _____

Address _____

City _____ State _____ Zip _____

Barn and Safety Rules

- ❖ Your safety and well-being is our most important concern. All forms will need to be updated on an annual basis. Cancellation will result if clients/riders forms are not returned to Ivy Hill by the due date.
- ❖ Should the physical condition of the rider change at any time, Ivy Hill should be notified immediately and a new Physician Release Form must be completed. (Please note that Physical Therapy and Occupational Therapy forms may not apply to each applicant.)
- ❖ For safety reasons all children and/or guests who come with you, **MUST STAY WITH YOU AT ALL TIMES**. We ask you to be responsible for your guests and children, in order that the horses are not startled during lessons. No spectators or family members allowed inside the riding ring during a session. All ring gates are to remain closed during the session.
- ❖ If you wish to go anywhere other than designated visitor areas, please check with a staff member first.
- ❖ Riders should arrive at the barn 5 minutes prior to the start of his/her session to allow the maximum use of the scheduled session time. Riders are not to be left unattended in the barn or on the property before the instructor/therapist starts the session or after the session. Ivy Hill staff cannot be responsible for supervising riders before or after the session time.
- ❖ Sandals are not permitted in the barn.
- ❖ Please do not hand-feed the horses - it can encourage biting. If you want to feed a treat, please ask permission from a staff person first, and place the treat in the horse's feed bucket.
- ❖ No running or yelling in the barn.
- ❖ No dogs allowed near or in the riding rings unless a therapy dog.
- ❖ Please allow our staff to conduct the lesson without interruption. When the session is taking place in the barn, please give the rider and staff room to work and without distraction.
- ❖ Only parents may be in the barn during grooming sessions and will have to return to observation room when grooming is done.
- ❖ No children in the barn if not working directly with an instructor.
- ❖ Our office is for staff only.
- ❖ For the safety of our riders no parents or family members may be in arena during the session unless helping with mounting or transfer and then will be asked to return to observation room until the end of the lesson.